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OIA-2024-5080

8 August 2024

I.D. Martyn
fyi-request-27616-4315a7aa@requests.fyi.org.nz

Dear I.D. Martyn

I refer to your email of 15 July 2024 requesting, under the Official Information Act 1982 (OIA), *copies of all relevant LSA delegations and authorizations from 2020 up to and including the most recent.*

The delegation of the authority to confer, cancel, forfeit and restore New Zealand Defence Force (NZDF) Long Service Awards authority to the Chief of Defence Force is at Enclosure 1. Internal delegations from the Chief of Defence Force are not yet complete and the NZDF operates under the delegation authorities in place under the 1954 and 1966 Regulations and the 1985 Royal Warrants. These delegations were made through a mix of Defence Force Orders, Single Service Orders, and internal NZDF memoranda and are summarised in the table at Enclosure 2.

There is no specific delegated authority to decline an award. Instead, NZDF Personnel Archives and Medals (NZDF PAM) assesses an individual's eligibility and makes a request to the approving authority if the eligibility criteria for an award are met. NZDF PAM informs a medal applicant if they do not meet the criteria for approval. This is summarised in chapter 1, paragraph 1.4(d)1 of Defence Force Order 6:

NZDF Personnel Archives and Medals (NZDF PAM) is responsible for:
(1) the administration of medallic entitlements for current and former NZDF personnel; and
(2) stock management, engraving and issue of awards administered by the NZDF, including ribbon and associated hardware.

You have the right, under section 28(3) of the OIA, to ask an Ombudsman to review this response to your request. Information about how to make a complaint is available at www.ombudsman.parliament.nz or freephone 0800 802 602.

Please note that responses to official information requests are proactively released where possible. This response to your request will be published shortly on the NZDF website.

Yours sincerely

AJ WOODS
Air Commodore
Chief of Staff HQNZDF

Enclosures:

1. Delegation of authority to CDF
2. Summary of NZDF authorities

ENCLOSURE 1 TO
NTM 2023-051

**DELEGATION TO THE CHIEF OF DEFENCE FORCE OF THE POWER TO CONFER, CANCEL,
FORFEIT AND RESTORE LONG SERVICE AWARDS**

I hereby make the following delegations to the Chief of Defence Force of powers to confer, cancel, forfeit and restore the following New Zealand Defence Force long service awards:

- a. The New Zealand Air Efficiency Award, pursuant to clause 13 of the 2020 Royal Warrant;
- b. The New Zealand Armed Forces Award, pursuant to clause 14 of the 2020 Royal Warrant;
- c. The New Zealand Army Long Service and Good Conduct Medal, pursuant to clause 12 of the 2020 Royal Warrant;
- d. The New Zealand Efficiency Decoration, pursuant to clause 13 of the 2020 Royal Warrant;
- e. The New Zealand Efficiency Medal, pursuant to clause 12 of the 2020 Royal Warrant;
- f. The Royal New Zealand Air Force Long Service and Good Conduct Medal, pursuant to clause 12 of the 2020 Royal Warrant;
- g. The Royal New Zealand Naval Reserve Decoration, pursuant to clause 13 of the 2020 Royal Warrant;
- h. The Royal New Zealand Naval Volunteer Reserve Decoration, pursuant to clause 12 of the 2020 Royal Warrant;
- i. The Royal New Zealand Naval Volunteer Reserve Long Service and Good Conduct Medal, pursuant to clause 12 of the 2020 Royal Warrant; and
- j. The Royal New Zealand Navy Long Service and Good Conduct Medal, pursuant to clause 12 of the 2020 Royal Warrant.

In exercising these delegations, the Chief of Defence Force, and any offices or appointments to whom these powers are sub-delegated, are to ensure that the conferral, cancellation, forfeiture and restoration of these awards are undertaken in accordance with the respective Royal Warrants and associated regulations.

I acknowledge that, in accordance with the respective Royal Warrants, the Chief of Defence Force may sub-delegate these powers to the holder of a specified office or appointment within the New Zealand Defence Force.

At Wellington, this 19th day of MAY 2023


Hon Andrew Little
Minister of Defence

Long Service Awards – Authorities

Award	Approving Authority	Forfeiture Authority	Cancellation Authority
New Zealand Armed Forces Award	Army: Military Secretary (Army General Staff) Navy: Assistant Chief of Navy (Personnel and Training) Air: Director of Career Management (Air)	Service Chief	Deputy Service Chief
New Zealand Army Long Service and Good Conduct Medal	Warrant Officer Career Manager (Army)	Service Chief	Deputy Service Chief
Royal New Zealand Navy Long Service and Good Conduct Medal	Assistant Chief of Navy (Personnel and Training)	Service Chief	Deputy Service Chief
Royal New Zealand Air Force Long Service and Good Conduct Medal	Director of Career Management (Air)	Service Chief	Deputy Service Chief
New Zealand Efficiency Decoration	Territorial Force Military Secretary	Service Chief	Deputy Service Chief
New Zealand Efficiency Medal	Warrant Officer Career Manager (Army)	Service Chief	Deputy Service Chief
Royal New Zealand Naval Volunteer Reserve Decoration	Assistant Chief of Navy (Personnel and Training)	Service Chief	Deputy Service Chief
Royal New Zealand Naval Reserve Decoration	Assistant Chief of Navy (Personnel and Training)	Service Chief	Deputy Service Chief
Royal New Zealand Naval Volunteer Reserve Long Service and Good Conduct Medal	Assistant Chief of Navy (Personnel and Training)	Service Chief	Deputy Service Chief
New Zealand Air Efficiency Award	Director of Career Management (Air)	Service Chief	Deputy Service Chief